

**NAHRS Executive Board Meeting**

MLA Annual Meeting, Phoenix, AZ

Sunday, May 21, 2006

**Welcome and Call to Order:**

Chair Carolyn Brown called the meeting to order at 4:40 p.m. Board members introduced themselves.

**Present:**

Carolyn Brown, Chair 2005-2006

Melody Allison, Chair-Elect & Program Chair 2005-2006

Janet Schnall, incoming Chair-Elect & Program Chair 2006-2007; Government Relations  
Committee Representative

Lynette Ralph, Past-Chair, 2004-2005; Nominating Committee Chair

Priscilla Stephenson, Treasurer 2005-2006

Deborah Lauseng, Secretary 2005-2007

Dorice Vieira, Section Council Representative

Judy Burnham, Section Council Representative Alternate

Wanda Anderson, Archives Committee Chair

Warren Hawkes, Bylaws Committee Chair

Ysabel Bertolucci, Honors & Awards Committee Chair; ICIRN Representative

Susan Jacobs, ICIRN Representative

David Nolfi, Membership Committee Chair

Margaret (Peg) Allen, Research Committee Chair; Mapping the Nursing Literature Chair

**Approval of Executive Board Minutes:**

Minutes from the 2005 Executive Board meeting in San Antonio, TX were reviewed and approved.

**Officer Reports (Full reports available on the NAHRS web site)**

**Secretary**—Deborah Lauseng

No report

**Treasurer**—Priscilla Stephenson

Report: The total ending balance, as of December 31, 2005, is \$9,337.86.

For Discussion: NAHRS needs to document our policy for handling of ‘excess treasury funds’. Wording for this type of documentation is available from MLA (Ray Nagle). Priscilla will share specifics with Melody and Sheila. Opportunities for using some of the access funds include: annual meeting scholarship, special arrangements for 45<sup>th</sup> anniversary, disaster relief contribution, NAHRS promotional bookmark, or electronic voting.

Special Thank you: Carolyn recognized Priscilla’s willingness to serve as interim Treasurer for 2005-2006. Sheila Hofstetter is our new Treasurer for 2006-2007.

**Section Council Representatives**—Dorice Viera and Judy Burnham

Report: Incoming Section Council Rep will be Judy Burnham. Election for the Section Council Rep Elect should take place in 2007. Dorice shared her appreciation for serving as Section Council Representative.

Additional Section Council announcements and business from their 5-20-06 meeting were shared by Judy. Items of particular note: ▶ Acknowledgement of Warren Hawkes' creation of the NAHRS square (on display at the Section Council Booth) will be shared with the SC Chair. ▶ Judy is serving as Co-Chair of the Task Force planning the Health Information Literacy Plenary Session for the 2007 MLA Annual Meeting. ▶ SC is looking for more news items for the MLA News. ▶ Consider Section web sites being hosted by MLAnet. ▶ Review of the procedure manual is the responsibility of the Past Chair. See report for full scope of Section Council business.

**Outgoing Program Chair/Chair Elect**—Melody Allison

Report: Melody shared that this year's programming success was a result of team effort, many people assisted. See the full report for details. Very glad to see over 90 in attendance at "Get Magnetized" program earlier today.

**Incoming Program Chair/Chair Elect**—Janet Schnall

Report: Ranking ideas and potential formats (panel, invited speaker, or contributed papers) for next year. Suggestions thus far: information for 'point of care' for nursing and allied health; issues in how to adjust the focus from doctors to nursing and allied health; return speakers Susan Pierce and Annette Tanner of ICIRN; how applying nursing informatics presently. Considering hosting a program, instead of symposium, on supporting distance education.

**Committee and Task Force Reports** (Full reports available on the NAHRS web site)

**Archives**—Wanda Anderson

Report: Reminder to contribute papers and reports to the Archives. The print archives in nearly complete. This next year will be NAHRS 45<sup>th</sup> Anniversary. Consider having local arrangement people assist with planning. Ask at the Business Meeting.

**Bylaws**—Warren Hawkes

Report: There are two issues to address. First, revise Bylaws to allow for 'write-in' candidates, and second, eliminate the requirement of two candidates for each office on the ballot. The Bylaws revisions will need to be approved by MLA prior to being voted on by the NAHRS membership. The amendment will be available for review in the NAHRS Newsletter preceding the next business meeting.

**Continuing Education**—Helen J. Seaton (not present)

Issues: The CE Committee works with the MLA Education Committee and is an important link with MLA.

**Government Relations**—Janet Schnall

Report: Mary Taylor has been appointed as the new Government Relations chair.

**Honors & Awards**—Ysabel Bertolucci

Report: This year's Award for Professional Excellence recipient will be recognized at Business Meeting. Anyone interested in chairing the Honors & Awards Committee, please let Ysabel or Melody know.

**Membership**—David Nolfi

Report: MLA membership up by 12% and there has been a persistence in getting dues paid. There are a large number of MLA members that do not belong to any section; this number is even bigger than the largest section—Hospital Libraries. David distributed the NAHRS handout and the last NAHRS Newsletter for publicity at the new members meeting this morning.

**Newsletter**—June Levy (not present)

No written report (Update given by Peg Allen on June's behalf): June is willing to continue doing the Newsletter, though could use a co-editor to help with gathering news. Susan Jacobs will assist with the 'From the Author' and Author/Author sections. Encourage members to response to call for content.

**Nominating**—Lynette Ralph

Report: Results of February elections: ▶ Chair-elect and 2007 Program Chair: Janet Schnall ▶ Treasurer: Sheila Hofstetter ▶ NAHRS Candidate for the Section Council Nominee to the MLA Nominating Committee: Susan Jacobs.

**Research**—Peg Allen

No written report: Research Committee activity has focused on the two mapping task force groups. It is time to consider updating the data from completed studies, in addition to working on new studies.

**Task Force on Mapping the Literature of Nursing**—Peg Allen

Report: The nursing task force is pleased to announce that the Journal of the Medical Library Association has published "Mapping the Literature of Nursing: 1996-2000" as it's first online JMLA Symposium published in *JMLA* (vol.94, iss.2 suppl; April 2006). Susan Jacobs will be presenting an overview of this bibliometric research during the NAHRS Business Meeting. Kris Alpi, Susan Jacobs, and Peg have discussed a new mapping protocol and will share with interested individuals following the Business meeting. The project is already demonstrating its impact with preliminary data shared with ISI with goal of increasing the coverage of nursing journals in the Web of Science.

**Task Force on Mapping the Literature of Allied Health**—Barbara Schloman (not present)

Report: Two allied health studies are underway. The first, athletic training (Delwiche and Hall) is about ready for submission. The other, health care administration (Taylor, et al), has completed the data collection stage.

**Web Site**—Barbara Schloman (not present)  
No report.

**ICIRN Representatives**—Susan Jacobs and Ysabel Bertolucci  
Report: ICIRN supports MLA/INANE proposal to ISI to increase coverage of professional nursing journals. Their report to MLA was shared.

**Strategic Planning**—Lynette Ralph  
Report: No changes.

**Old Business:**

**Proposed Symposium 2006-2007:** Mike Kronenfeld, project leader, was not present. Peg Allen and Judy Burnham reported on their involvement in this project. The proposed print symposium, on ‘evidence-based practice in the health professions’, was not accepted by the *Journal of the Medical Library Association*. *JMLA* was willing to consider an overview article, with brief contributions from those committed to writing on nursing and allied health disciplines. Though not an official NAHRS sponsored proposal, many NAHRS members are involved.

**New Business:**

**Appointment of Treasurer:** Sheila Hofstetter, as a write-in candidate received the most votes. Her appointment was approved by Executive Board vote.

**Bylaw Changes:** Covered in Warren’s report. Be watching for amendment wording which will be available for review in the NAHRS Newsletter preceding the next NAHRS business meeting

**Recordkeeping:** Let the official record reflect that Priscilla Stephenson served as Treasurer during 2005-2006.

**Committee Chair appointments:** to be made by Melody Allison as incoming Chair.

**NAHRS Bookmarks:** NAHRS Working Group working on creating a bookmark and updated brochure. Progress on the bookmark design has been made. Content on the brochure will be developed after reviewing other MLA Section and Chapter materials.

**NLM’s MeSH Proposal:** The proposal to remove selected subheading from MeSH is receiving much response. The suggestion was made to put the topic out for discussion on the NAHRS listserv. The NAHRS perspective of supporting health professionals, not just of physicians, can contribute an additional point of view to the current response.

*Approved NAHRS Executive Board 2006 Minutes*

**Business meeting:** Prior to committee reports, the Professional Excellence Award will be presented. Please limit time on informational reports.

**Adjournment:** Meeting adjourned at 6:12 p.m.

Respectfully submitted,  
Deborah Lauseng, Secretary 2005-2007

*Approved as is by Executive Board, May 21, 2007*